**Documents checklist to obtain Japan Tourist Stamp Visa.**

Consulate General of Japan, Mumbai

**Jurisdiction:** Maharashtra, Goa, Gujarat, Madhya Pradesh, Chhattisgarh, Daman, Diu, Dadra and Nagar Haveli

**Passport:** Original Passport with validity of minimum six months and minimum two blank pages for visa stamp.

a) Photocopy of data and amendment pages of the applicant’s passport.  
b) Attach all your old passports (if any)

[**Visa Application Form**](http://udaanindia.com/VisaMastersModule/VisaDocs/Docs_801/Philippines%20Mum%20Visa%20Application%20Form.pdf) : One visa application form duly filled and sign by applicant.

**Photograph:** One recent Passport size Photograph Photo should be size 2 X 2 inch in white background, matt finishing and 70 to 80 % face.

**Please note:** Photograph should not be more than 3 months old, scanned/stapled and should not be used in any of the previous visas

**Covering-Letter**: [Covering Letter](http://udaanindia.com/VisaMastersModule/VisaDocs/Docs_801/Covering%20Letter.pdf) from the applicant on the company letter head (if self-employed) stating applicant’s name, passport number, purpose of visit, duration of visit and number of entries applied The letter should be addressed to Consulate General of Japan, Mumbai.

ERFS certificate, Hotel vouchers and day –to-day itinerary from **Local Japan tour operator**

**Ticket copy:** Confirmed Return Ticket copy

**Proof of occupation:**

**If company employee**

* Company Noc letter with company seal & sign.**(Company Noc letter format)**
* Salary slip for last 06 month

**If self employed**

* Company GST Certificate
* ITR last 03 years

**If Retired**

* Company relieving letter/ Agreement copy

**If student – School id/ College id copy**

**Financials documents:**

* Original Personal Bank Statement for last six months and stating the applicant’s name, address and account number along with Bank’s name, Telephone Number, Bank’s stamp & signature of authorized signatory.
* ITR for the last 3 yrs.